

**WAYLAND SCHOOL COMMITTEE
SUPERINTENDENT SUBCOMMITTEE MEETING**

MINUTES

Date and Time: Thursday, February 13, 2014 at 10:00 a.m.
Place: Wayland Town Building, School Committee Room

Present:
Beth Butler
Malcolm Astley
Paul Stein (at 11 a.m.)

1. Public Comment There was no public comment

2. Approve minutes of November 8, 2013 and November 20, 2013

Upon a motion made by Malcolm, seconded by Beth, it was VOTED unanimously (2-0) to approve the following minutes, as amended:

November 8, 2013
November 20, 2013

3. Discuss for SC consideration the evidence/assessments to be used in the evaluation of the Superintendent in connection with the Superintendent's four goals approved by the SC

Discussion re questions raised at earlier School Committee meeting about some of the evidence/benchmarks in the draft: e.g. elementary level assessments with respect to increasing grade level proficiencies in ELA and math of identified "high needs" groups; and the meaning of principals' report of 50% implementation concerning educator evaluation. Paul addressed the questions, and will repeat at future SC meeting.

Paul gave a brief demonstration of Teach Point software used in educator evaluation process.

Malcolm said that evidence for the goals should dovetail with evidence used in school improvement plans (SIP), with linkage throughout the system.

Paul said that SIP, District-Wide Goals and Educator Evaluation frame the landscape along with the Superintendent Evaluation goals. There should be two or three discussions concerning this in the coming



months.

The subcommittee will review the DESE Standards and Elements form at its next meeting.

4. Discuss and refine draft timeline for the Superintendent evaluation process

The subcommittee discussed and recommends the following timeline for School Committee meetings and the Superintendent evaluation process:

Feb 24: Further discussion of benchmarks and evidence; Standards and Elements; vote on same

March 10: 20 minutes for Paul to discuss where the process is on the four goals (mid-cycle review).

May 27: Initiate discussion re final evaluation

June 9: Finalize evaluation

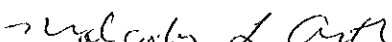
Action item: Using the 2013-2014 SC calendar, Beth will create a chart for evaluation timeline.

5. Adjourn

Upon a motion made by Malcolm, seconded by Beth, it was VOTED unanimously (2-0) to adjourn the meeting, which was thereupon adjourned at 12:10 p.m.

Respectfully submitted,


Beth Butler


Malcolm Astley

Documents:

1. The Massachusetts Model System for Educator Evaluation, Parts II and VI
2. Superintendent's Goals for Evaluation 2013-2014
3. Minutes of November 8, 2013 and November 20, 2013

